

ACADEMIC GOVERNANCE APPROVAL LEVELS

7 December 2016

No	Item	C=Consult / R=Recommend / A=Approve / N=Note								
		Unit Assessor	Course Coordinator	Head of School	Chair of Academic Board	School Board	DVC (A)	Accreditation Committee	Academic Board	Council
1 UNITS										
1a	New Unit introduced					R	R	A	N	
1b	Remove Unit from offering of University					R	R	A	N	N
1c	Unit Title changed					R		A	N	
1d	Unit Code changed					R		A	N	
1e	SCU Award Category changed					R		A	N	
1f	Requisites (Pre-requisites, Co-requisites, Anti-requisites) changed		A			N				
1g	Enrolment Information & Restrictions changed			A						
1h	Enrolment Conditions & Requirements changed			A						
1i	Unit Offerings (how and where offered) changed	R	R	A		N	R	N		
1j	Grading Basis changed	R	R			A		N		
1k	Description changed	R	R			A		N		
1l	Learning Outcomes changed	R	R			A		N		
1m	Graduate Attributes mapping changed	R	R			A		N		
1n	Content changed	A	C							
1o	Learning Resources changed	A	C							

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1p	Assessment changed	A	C			N				
1q	Methods of Presentation and/or Community Engaged Learning Arrangements changed	R	R	A		N				
1r	University-wide Elective status changed	R	R			A		N		
1s(i)	Field of Education (FOE) changed, which causes NEW HECS BAND and therefore creates a New Unit					R		A	N	
1s(ii)	Field of Education (FOE) changed, in same HECS BAND					R	A		N	
1t	AQF Level changed (and therefore creates New Unit)					R		A	N	
1u	Level of Learning changed (and therefore creates New Unit)					R		A	N	
1v	Unit Ownership changed			R			A			

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		Unit Assessor	Course Coordinator	Head of School	Chair of Academic Board	School Board	Vice Chancellor	Accreditation Committee	Academic Board	Council
2 Courses										
2a	Course Concept Proposal (including Initial Resource Statement). **				C	R	A	N	N	
2b	New Course Accreditation of course in new discipline area (including Full Resource Statement)					R	R	R	R	A
2c	New Course Accreditation, of course in existing discipline area (including Full Resource Statement)					R	R	R	A	
2d	Course Title and/or abbreviated title changed					R		R	A	
2e	Course Aims changed					R		A	N	
2f	Field of Education / Supplementary Field of Education changed							A		
2g	Addition or Deletion of one or more Units in a course					R	R	A	N	
2h	Addition or removal of one or more Units in a major					R	R	A	N	
2i	Addition or removal of a Major					R	R	A	N	
2j(i)	Adding or changing: <ul style="list-style-type: none"> • Requirements for an award • Non-standard Admission requirements • Language Requirements for admission • Advanced Standing • Notes • Community Engaged Learning arrangements 					R		A	N	

** Course Concept Proposal approval levels effective from 29/08/2019 - Recommended by Head of School; Recommended by Academic Portfolio Group; Approved by DVC (Academic). Amendment approved by Academic Board on 27/06/2019.

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2j(ii)	Adding or changing: · Honours requirements · Research requirements					R		R	A	
2k	Offering an existing course in an Additional Language (other than English)					R		R	A	
2l	Course Schedule changed by revising the order of existing units or varying the mix of core and elective units					R		A	N	
2m	Location and/or Delivery Mode of a course added or changed				C	R	A	N	N	
2n	Location and/or Delivery Mode at an educational collaboration or partnership added or changed				C	R	A	N	N	
2o	Partner and/or Collaborative Arrangements of a course changed				C	R	A	N	N	
2p	Description, Learning Outcomes and Graduate Attributes of a course or joint course changed					R		A	N	
2q	With Honours option added to an existing course					R		R	A	
2r	Fee/Funding Arrangements for an existing course changed					R		R	A	
2s	Name of a Major in a course changed					R		A	N	
2t	Professional Accreditation and/or recognition arrangements of a course changed					R		R	A	
2v	Withdrawal of a course from the offerings of the University					R	R	R	R	A

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2w	AHEGS text changed					R		A	N	
2x	Course Ownership changed		R				A			
2y	Maintain Course Progression(s)		A							
2z	Inherent requirements statements added or changed					R		R	A	