

ACADEMIC GOVERNANCE APPROVAL LEVELS

30/10/2014

No	Item	C=Consult / R=Recommend / A=Approve / N=Note											
		Unit Assessor	Course Coordinator	Head of School	Chair of Academic Board	School Board	SDVC	Accreditation Committee	Academic Standards & Quality Committee	Research Committee	Academic Board Executive Committee	Academic Board	Council
1 UNITS													
1a	Introduce new unit					R	R	A				N	
1b	Remove unit from offering of University					R	R	R				A	N
1c	Changes to Unit Title					R		A				N	
1d	Changes to Unit Code					R		A				N	
1e	Changes to SCU Award Category					R		A				N	
1f	Changes to Requisites (Pre-requisites, Co-requisites, Anti-requisites)		A			N							
1g	Changes to Enrolment Information & Restrictions			A									
1h	Changes to Enrolment Conditions & Requirements			A									
1i	Changes to unit offerings (how and where offered)	R	R	A		N	R	N					
1j	Changes to Grading Basis	R	R			A		N					
1k	Changes to Description	R	R			A		N					
1l	Changes to Learning Outcomes	R	R			A		N					
1m	Changes to Graduate Attributes mapping	R	R			A		N					
1n	Changes to Content	A	C										
1o	Changes to Learning Resources	A	C										
1p	Changes to Assessment	A	C			N							
1q	Changes to Methods of Presentation and/or Community Engaged Learning Arrangements	R	R	A		N							
1r	Changes to university-wide elective status	R	R			A		N					

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1s(a)	Changes to Field of Education (FOE) with causes NEW HECS BAND and therefore creates a New Unit					R		A				N	
1s(b)	Changes to Field of Education (FOE) in same HECS BAND					R	A					N	
1t	Changes to AQF Level (and therefore creates New Unit)					R		A				N	
1u	Changes to Level of Learning (and therefore creates New Unit)					R		A				N	
1v	Changes to Unit Ownership			R			A						
2 Courses													
2a	Course Concept Proposal (including Initial Resource Statement)				C	R	A	N				N	
2b	New Course Accreditation of course in new discipline area (including Full Resource Statement)					R	R	R				R	A
2c	New Course Accreditation of course in existing discipline area (including Full Resource Statement)					R	R	R				A	
2d	Change to Course title and/or abbreviated title					R		R				A	
2e	Changes to the aims of a course					R		R				A	
2f	Changes to the Field of Education / Supplementary Field of Education							A					
2g	Addition or deletion of one or more units in a course					R	R	A				N	
2h	Addition or removal of one or more units in a major					R	R	A				N	
2i	Addition or removal of a major					R	R	A				N	

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2j	Adding or changing: <ul style="list-style-type: none"> • Requirements for an award • Non-standard admission requirements • Language requirements for admission • Honours requirements • Advanced standing • Notes • Community Engaged Learning Arrangements • Research requirements 					R		R				A	
2k	Offering an existing course in an additional language (other than English)					R		R				A	
2l	Changing the course schedule by revising the order of existing units or varying the mix of core and elective units					R		A				N	
2m	Adding or changing a Location and/or Delivery Mode of a course				C	R	A	N				N	
2n	Adding or changing a Location and/or Delivery Mode at an educational collaboration or partnership.				C	R	A	N				N	
2o	Changing the partner and/or collaborative arrangements of a course				C	R	A	N				N	
2p	Changing the description, learning outcomes and graduate attributes of a course or joint course					R		A				N	
2q	Adding or removing a with honours option from an existing course					R		R				A	
2r	Changing the fee/funding arrangements for an existing course					R		R				A	
2s	Changing the name of a major in a course					R		A				N	
2t	Changing the professional accreditation and/or recognition arrangements of a course					R		R				A	
2u	Adding or changing pathways into a course including Articulation agreement					R		A				N	

