

Where misuse of a delegation(s) is suspected, the substantive occupant of the position to whom a delegate is immediately or ultimately accountable may use this form to wholly or partially, withdraw or restrict (permanently or temporarily) the supervised employees delegations.

**WITHDRAWAL OF DELEGATIONS**

Withdraw delegations from:

Position title: ..... Current occupant: .....

Effective from: .....  
(commencement date)

**DELEGATIONS INVOLVED**

Delegation Code(s)

FN.....

HR.....

LG.....

GV.....

SA.....

EB.....

**AUTHORITY**

I withdraw the Delegation Code(s) indicated from the named position and occupant.

Position title: ..... Name: .....

Signature\*: .....

*[\*Signature is taken to have been met if this form is transmitted from the delegate's official University email address and the email specifically states the nature of the approval and that the approval is granted.]*

Email the completed form to [authorisations@scu.edu.au](mailto:authorisations@scu.edu.au) using the submit button