

ADVANCED STANDING AND RECOGNITION OF PRIOR LEARNING PROCEDURES - SCHEDULE 1

Establishing Equivalence of Prior Learning

The University utilises the following processes to guide the award of credit and application of credit amounts.

EQUIVALENCE OF FORMAL LEARNING - OVERSAS QUALIFICATIONS

The equivalence of an accredited overseas qualification is established when the University receives your application, and then use the Australian [Country Education Profiles \(CEPs\)](#) online qualifications recognition tool or other appropriate guide such as the [UK European National Information Centre \(UK ENIC\)](#), for comparing international qualification levels to [Australian Qualifications Framework \(AQF\) levels](#).

EQUIVALENCE OF NON-FORMAL LEARNING

The equivalence of a non-accredited course, credential, seminar, or professional development program is established when the University assesses your application, using the [Evidence Checklist for non-accredited programs](#) and mapping process, for comparing international levels of learning to AQF levels.

EQUIVALENCE OF INFORMAL LEARNING

The equivalence of years of service in an occupation, voluntary role or life experience is established when the University assesses your application, using the tables in Appendix 1 as a guide to AQF levels comparability, adapted from the [Australian and New Zealand Standard Classification of Occupations \(ANZSCO\)](#).

The minimum informal experience and combinations of lower formal study that may substitute for holding a qualification are listed in [Appendix 1](#)

[ANZSCO skill levels](#) measure:

- the level or amount of formal education and training;
- the amount of previous experience in a related occupation; and
- the amount of on-the-job training.

[Search ANZSCO](#) or view the [ANZSCO Structure](#) to identify the indicative skill level of an occupation.

Credit Amounts

The following credit thresholds normally apply for related prior learning¹.

Credit is awarded for the highest AQF level of learning achieved in the same or a closely allied discipline/field/branch of learning. Generally, the University awards credit once per qualification level. For example, holding two related Diplomas (or a double diploma) provides a maximum of 8 units credit, not 16 units.

INTO RELATED MASTERS DEGREES

(1) Where an applicant seeks entry into a coursework **Masters Degree** with a related program/course/qualification or equivalent experience, credit will normally be awarded as follows:

Into a Masters Degree - 8 units – 96 Credit Points – 1 Year

- a. Up to 2 units (24 CP) for completion of more than half of the units in a Masters Degree (AQF level 9 or equivalent);

Into a Masters Degree - 12 units – 144 Credit Points – 1.5 Years

- b. 4 units (48 CP) for a Graduate Diploma (AQF level 8 or equivalent);

Into a Masters Degree - 16 Units – 192 Credit Points – 2 Years

- c. 8 units (96 CP) for a Bachelor Honours Degree or Graduate Diploma (AQF level 8 or equivalent);
- d. 4 units (48 CP) for a Graduate Certificate (AQF level 8 or equivalent);
- e. 8 units (96 CP) for a Bachelor Degree (AQF level 7 or equivalent) and a Graduate Certificate (AQF level 8 or equivalent);
- f. 4 units (48 CP) for a Bachelor Degree (AQF level 7 or equivalent).

INTO RELATED BACHELOR HONOURS DEGREES OR GRADUATE DIPLOMAS

(2) Where an applicant seeks entry into a coursework **Bachelor Honours Degree** or a **Graduate Diploma** with a related program/course/qualification or equivalent experience, credit will normally be awarded as follows:

Into a Bachelor Honours Degree or Graduate Diploma – 8 Units – 96 Credit Points – 1 Year

- a. 4 units (48 CP) for a Graduate Certificate (AQF level 8 or equivalent).

INTO RELATED BACHELOR DEGREES

(3) Where an applicant seeks entry into a **Bachelor Degree** with a related program/course/qualification or equivalent experience, credit will normally be awarded as follows:

Into a Bachelor Degree – 24 Units – 288 Credit Points – 3 Years

- a. 16 units (192 CP) for an Associate Degree (AQF level 6 or equivalent);
- b. 12 units (144 CP) for an Advanced Diploma (AQF level 6 or equivalent);
- c. 8 units (96 CP) for a Diploma (AQF level 5 or equivalent);
- d. 4 units (48 CP) for a Certificate IV (AQF level 4 or equivalent);

¹ Less credit may be granted due to partially related learning in a different discipline/field/branch of learning, external/professional recognition requirements that limit the amount of credit or type of prior learning or mandatory units in the study plan, for which credit does not apply. More credit may be granted for greater alignment of learning outcomes, through waiver by the Pro Vice Chancellor (Academic Quality).

Into a Bachelor Degree or Double Bachelor Degree – 32 to 40 Units – 384 to 480 Credit Points – 4 to 5 Years

- e. 24 units (288 CP) for a 3 year Bachelor Degree (AQF level 7 or equivalent);
- f. 16 units (192 CP) for an Associate Degree (AQF level 6 or equivalent);
- g. 12 units (144 CP) for an Advanced Diploma (AQF level 6 or equivalent);
- h. 8 units (96 CP) for a Diploma (AQF level 5 or equivalent);
- i. 4 units (48 CP) for a Certificate IV (AQF level 4 or equivalent).

INTO RELATED ASSOCIATE DEGREES

(4) Where an applicant seeks entry into an **Associate Degree** with a related program/course/qualification or equivalent experience, credit will normally be awarded as follows:

Into an Associate Degree – 16 Units – 192 Credit Points – 2 Years

- a. 12 units (144 CP) for an Advanced Diploma (AQF level 6 or equivalent);
- b. 8 units (96 CP) for a Diploma (AQF level 5 or equivalent);
- c. 4 units (48 CP) for a Certificate IV (AQF level 4 or equivalent).

INTO RELATED DIPLOMAS

(5) Where an applicant seeks entry into a **Diploma** with a related program/course/qualification or equivalent experience, credit will normally be awarded as follows:

Into a Diploma – 8 Units – 96 Credit Points – 1 Year

- a. 4 units (48 CP) for a Certificate IV (AQF level 4 or equivalent).

APPENDIX 1

Masters Degrees (AQF level 9)

Indicative ANZSCO Skill Level 1 experience, plus study combinations			Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations					
AQF Qualification		FTE years at Skill Level 1**	AQF Qualification		FTE years at Skill Level 1**		FTE years at Skill Level 2	
No qualification		11						
Bachelor Degree	+	6	Bachelor Degree	+	5	+	2	
Associate Degree	+	8	Associate Degree	+	7	+	2	
Advanced Diploma	+	9	Advanced Diploma	+	8	+	2	
Diploma	+	10	Diploma	+	9	+	2	
			Certificate IV	+	10	+	3	

Completion of more than half of the units in a Masters Degree (AQF level 9)

Indicative ANZSCO Skill Level 1 experience, plus study combinations			Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations					
AQF Qualification		FTE years at Skill Level 1**	AQF Qualification		FTE year at Skill Level 1**		FTE years at Skill Level 2	
No qualification		10 to 11						
Bachelor Degree	+	5	Bachelor Degree	+	4	+	2	
Associate Degree	+	7	Associate Degree	+	6	+	2	
Advanced Diploma	+	8	Advanced Diploma	+	7	+	2	
Diploma	+	9	Diploma	+	8	+	2	
			Certificate IV	+	9	+	3	

Bachelor Honours Degree or Graduate Diploma (AQF level 8)

Indicative ANZSCO Skill Level 1 experience, plus study combinations			Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations				
AQF Qualification		FTE years at Skill Level 1**	AQF Qualification		FTE years at Skill Level 1**	FTE years at Skill Level 2	
No qualification		9					
Bachelor Degree	+	4	Bachelor Degree	+	3	+	2
Associate Degree	+	6	Associate Degree	+	5	+	2
Advanced Diploma	+	7	Advanced Diploma	+	6	+	2
Diploma	+	8	Diploma	+	7	+	2
			Certificate IV	+	8	+	3

Graduate Certificate (AQF level 8)

Indicative ANZSCO Skill Level 1 experience, plus study combinations			Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations				
AQF Qualification		FTE years at Skill Level 1**	AQF Qualification		FTE year at Skill Level 1**	FTE years at Skill Level 2	
No qualification		7					
Bachelor Degree	+	2	Bachelor Degree	+	1	+	2
Associate Degree	+	4	Associate Degree	+	3	+	2
Advanced Diploma	+	5	Advanced Diploma	+	4	+	2
Diploma	+	6	Diploma	+	5	+	2
			Certificate IV	+	6	+	3

Bachelor Degree (AQF level 7)

Indicative ANZSCO Skill Level 1 experience, plus study combinations			Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations					
AQF Qualification		FTE years at Skill Level 1**	AQF Qualification		FTE years at Skill Level 1**		FTE years at Skill Level 2	
No qualification		5						
Associate Degree	+	2	Associate Degree	+	1	+	2	
Advanced Diploma	+	3	Advanced Diploma	+	2	+	2	
Diploma	+	4	Diploma	+	3	+	2	
			Certificate IV	+	4	+	3	

Associate Degree (AQF level 6)

Indicative ANZSCO Skill Level 1 experience, plus study combinations				Indicative ANZSCO Skill Level 1 and 2 experience, plus study combinations					
AQF Qualification		FTE years at Skill Level 1**		AQF Qualification		FTE years at Skill Level 1**		FTE years at Skill Level 2	
No qualification		3							
Advanced Diploma	+	1		Advanced Diploma	+	0.5	+	2	
Diploma	+	2		Diploma	+	1	+	2	
				Certificate IV	+	2	+	3	

Advanced Diploma (AQF level 6)

Minimum ANZSCO Skill Level 1 experience, plus study combinations			Minimum ANZSCO Skill Level 2 and 3 experience, plus study combinations				
AQF Qualification	FTE years at Skill Level 1**		AQF Qualification	FTE years at Skill Level 2		FTE years at Skill Level 3	
No qualification		2					
Diploma	+	1	Diploma	+	2		
			Certificate IV	+	3	+	2
			Certificate III	+	1	+	4

Diploma (AQF level 5)

Minimum ANZSCO Skill Level 1 experience, plus study combinations			Minimum ANZSCO Skill Level 2 and 3 experience, plus study combinations			
AQF Qualification	FTE years at Skill Level 1**		AQF Qualification	FTE years at Skill Level 2	FTE years at Skill Level 3	
No qualification	1		No qualification	2		
			Certificate IV	+	1	
			Certificate III	+	1	
					+	2

Certificate IV (AQF level 4)

Minimum ANZSCO Skill Level 2 experience, plus study combinations			Minimum ANZSCO Skill Level 3 experience, plus study combinations		
AQF Qualification	FTE years at Skill Level 2		AQF Qualification	FTE years at Skill Level 3	
No qualification	1		No qualification	2	
			Certificate III	+	1

** The University considers an Indigenous leadership role as an ANZSCO Skill Level 1 occupation. A person holds an Indigenous leadership role where they have responsibility to protect Country and conduct ceremony within their local Aboriginal or Torres Strait Islander community. The University also considers Tourism, hospitality, conference and event managers as ANZSCO Skill Level 1 occupations.