

POLITICAL EVENT DECLARATION FORM

This form is to be used by staff seeking to use Southern Cross University funds to attend a politically aligned event in accordance with the Political Donations Policy.

EVENT DETAILS	
Date of Event:	
Hosting Organisation or Person:	
Political Affiliation of Event:	
Cost of Attendance:	

ATTENDEE'S DETAILS	
Name:	
Position:	
Work Unit:	

APPROVAL DETAILS*

I assess that the value of the services to be received by the attendee at the event will be equal to or exceed the amount paid; and/or the commercial value or benefit to Southern Cross University of attending will be equal to or exceed the amount paid:

Name:	
Executive Member:	
Signature:	

(* In the absence of an electronic signature, approval and signature requirement is taken to have been met if an email is provided with this form, from the approver's official University email address, and the email specifically states the nature of the approval and that the approval is granted).

Please provide this completed form to authorisations@scu.edu.au