ORGANISATION REVIEWS
https://www.scu.edu.au/staff/planning-quality-and-review/review/

ORGANISATIONAL REVIEWS POLICY
https://policies.scu.edu.au/document/view-current.php?id=161

# Academic Unit Review Process

Business, Intelligence and Quality 2022

**Planned**
as part of the 5 year rolling review schedule set by PVC(AQ)

**Set ToR**
PVC(AQ)

**Set Timeline**
Executive Dean /College Dean endorse and PVC(AQ) approves

**Convene Review Panel**
Executive Dean /College Dean endorse and PVC(AQ) approves

**Commence the Review**
BIQ

**Invite Submissions from staff, students, alumni and/or other stakeholders**
BIQ

**Communicate the review process and timelines to Faculty staff, ASQC, APO**
BIQ

**Create Data Portfolio and send to Faculty / College**
BIQ

**Collate Submissions**
BIQ

**Create Academic Unit Review Report**
Executive Dean/College Dean

**Send Academic Unit Review Report to BIQ**
Executive Dean/College Dean

**Collate all documents into the Review Submission**
BIQ

**Send Review Submission to Chair of the Review Panel**
BIQ

**Review Panel Interviews**
Review Panel and Faculty representatives

**Submit Review Report to BIQ**
Review Panel

*Within 4 weeks of the Review Interviews*

**Distribute the Course Review Report**
BIQ

PVC(AQ)

Executive Dean/College Dean

**Create the Faculty Review Response commenting on facts and emphasis and send to BIQ**
Executive Dean / College Dean

**Send the Faculty Review Response to OVC for VC response**
BIQ

**OVC send VC response to BIQ**
OVC

**Add the approved action items to the Review Action Register**
BIQ

**Monitor and Report on the actions and implementation plan to relevant Boards**
Executive Dean/College Dean

Executive Dean/Dean, PVC(AQ)

Faculty Board

ASQC

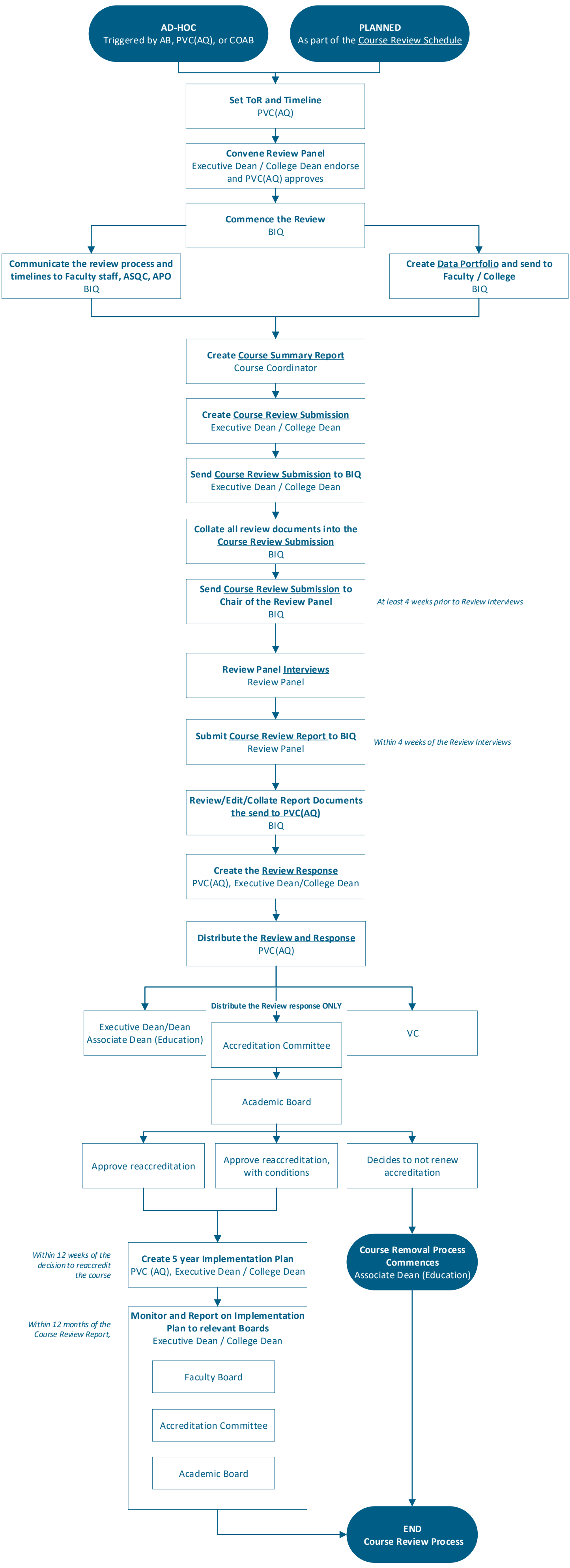
**END**
**Academic Unit Review Process**

ACADEMIC QUALITY, STANDARDS AND INTEGRITY POLICY
https://policies.scu.edu.au/document/view-current.php?id=329

COURSE REVIEW PROCEDURES
https://policies.scu.edu.au/document/view-current.php?id=331

ORGANISATION REVIEWS
https://www.scu.edu.au/staff/planning-quality-and-review/review/

ORGANISATIONAL REVIEWS POLICY
https://policies.scu.edu.au/document/view-current.php?id=161

# Course Review Process

Planning, Quality and Review 2022