



Significant Curriculum Change Proposal

NOTE: This form must be downloaded to your computer and data saved before submitting the form. Click here for [SCCP Instructions & FAQ](#)

Section 1. Course Details		
Course Title*		
Course Code*		
Field of Education*		
AQF Level*		
Total Credit Points*		
Specialisations		
Nested award/s		
Location/s of offering*		
Collaboration Partner/s		
Accrediting body		
Funding Arrangements* <i>(indicate relevant)</i>	Commonwealth Supported	Employer Funded
	Australian fee paying	International Student

Section 2. Overview of Proposed Change
<p>1. Provide high level description of proposed change*</p>
<p>2. Why is this a significant change? <i>(indicate a; b; c; and or d and provide detail *)</i></p> <p>a. A fundamental change of course structure proposed as follows:</p>

* Indicates a required field

Section 2. Overview of Proposed Change *continued*

b. The majority of current students will be disadvantaged as a result of one or more of the below categories:

1. *Current students won't have the opportunity to complete any specialisations or majors they have already commenced because of the change*
2. *Current students will be unable to complete their studies at the same location and in the same delivery mode as a result of the change*
3. *Equivalent full time/part time load of study will increase for current students because of the change*
4. *The cost to current students will increase because of the change*
5. *Current students would be required to under or over-enrol in units in any teaching periods because of the change*

c. Expected outcomes of the course and the way they are represented to potential students and the community are changing as follows:

d. Represents a strategic change to the University's course offerings as follows:

3. What is the intended approach for current students* *(what student cohorts will be transitioned and/or taught-out)*

Transition

Teachout

4. Rationale for the proposed change* *Insert relevant detail & attach evidence* as appropriate. * eg. Market analysis, accreditation body correspondence etc.*

** Indicates a required field*

Section 3. Detailed changes	
Proposed implementation date* <i>Term/Year</i>	
Is proposed implementation date within approved University timelines?*	Yes No <i>If no, a Timeline Exemption will be required</i>
Proposed final teaching period* <i>Last Term/Year where students will be admitted into the current course version/unit cluster/offering location or mode</i>	
Tick relevant amendment types* <i>Tick all that apply</i>	<input type="checkbox"/> Change in title for course/unit cluster
	<input type="checkbox"/> Addition of a unit cluster to a course
	<input type="checkbox"/> Removal of a unit cluster from a course
	<input type="checkbox"/> Changes to core units
	<input type="checkbox"/> Changes to course requirements
	<input type="checkbox"/> Addition or removal of delivery mode or location
	<input type="checkbox"/> Other: <i>please detail</i>
Number of new units required*	
Number of units to be deleted*	
Net increase/decrease in number of units*	
Staff/Learning Resources available for change* <i>(New unit development / course delivery, incl detail - or 'None')</i>	
Any Financial Resources needed for change* <i>(Include detail or 'None')</i>	

Section 4. Impacts and Risks
Other SCU Courses impacted* <i>(list all consequential changes required or 'None')</i>
Other stakeholder impacts* <i>(internal/external or 'None')</i>
Issues and Risks identified by VPSR / CIP* <i>(To be completed by VPSR/CIP)</i>

* Indicates a required field

Issues and Risks identified by BIQ* (To be completed by BIQ)

Section 5. Student data

EFTSL*: *Student EFTSL 2022-2025 (as at today's date) by location / funding cohort*

Location	Cohort	2022	2023	2024	2025
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				

HEADCOUNT*: *Student Headcount 2022-2025 (as at today's date) by location / funding cohort*

Location	Cohort	2022	2023	2024	2025
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				
	Domestic				
	International				

* Indicates a required field

FUTURE STUDENT INTAKES*: *Course Conversion report by location / fee type*

Location	Fee Type	Application Count	Offer Count	Admitted with Load	Admitted No Load	EFTSL
	CGS Undergrad					
	Australia Fee Paying					
	Employer Funded					
	International Fee Paying					
	Course Total					
	CGS Undergrad					
	Australia Fee Paying					
	Employer Funded					
	International Fee Paying					
	Course Total					
	CGS Undergrad					
	Australia Fee Paying					
	Employer Funded					
	International Fee Paying					
	Course Total					
	CGS Undergrad					
	Australia Fee Paying					
	Employer Funded					
	International Fee Paying					
	Course Total					
	CGS Undergrad					
	Australia Fee Paying					
	Employer Funded					
	International Fee Paying					
	Course Total					
GRAND TOTAL						

* Indicates a required field

Section 6. Recommendations and Approvals

Proposer* <i>Academic staff member/ s proposing course change</i>	
Author* <i>Professional / CAC staff member</i>	
Recommending Dean*	
Date*	

** Indicates a required field*