

Rules Relating to Awards - Rule 10 - Awards

Section 1 - Definitions

(1) For the purposes of this Rule, the following definitions apply:

- a. Conferral means the granting of an award of the University to a student after completion of their course requirements.
- b. Conferral Date means a date approved for Conferral of Awards.
- c. Graduate means a person who has been conferred an award of the University.
- d. Graduation means attendance by a graduate at a University graduation ceremony.

Section 2 - Conferral of Awards

Eligibility

(2) A student is eligible to be conferred an award of the University if they:

- a. have successfully completed the requirements for the award that were current at the time the student first enrolled in the award course, unless the student:
 - i. requested or agreed in writing to undertake a new version of the course;
 - ii. withdrew from or abandoned the course for any reason, was subsequently readmitted to a new version of the course as set out in [Rule 2](#);
 - iii. the student has undertaken approved substitute units in accordance with [Rule 2](#).
- b. have provided the University with a valid Unique Student Identifier
- c. do not have a financial debt owing to the University;
- d. are not currently suspended or excluded from the University;
- e. do not have outstanding proceedings related to allegations of misconduct against them.

(3) Unless the Rules for a specific award prescribe otherwise, a student enrolled in an award course at University may exit with a lower level award if they have successfully completed the requirements for the lower level award. If the student applies for, and is granted, readmission into the original course, they may be required to surrender the conferred lower level award.

(4) A student enrolled in a double degree who completes the requirements for the award of one of the degrees is not eligible to be conferred that award before fulfilling all the requirements of the course rules for the double degree, unless the student elects to withdraws from the double degree award. If the student applies for, and is granted, readmission into the double degree, they may be required to surrender the conferred single degree.

Conferral

(5) A student who has been confirmed by the authorised delegate as eligible to be conferred with an award, will be conferred with that award at the next Conferral Date.

- (6) After Conferral of their award, students may attend a graduation ceremony.
- (7) The University provides graduates with the following documentation of awards:
- a. digital and printed testamurs
 - b. digital Australian Higher Education Graduation Statements (AHEGS)
 - c. academic transcripts.
- (8) Students may receive their testamurs:
- a. at a graduation ceremony
 - b. by mail
 - c. by collecting it as advised by the University.
- (9) The number of testamurs for each category of degree is:
- a. Single degree: one testamur
 - b. Double degree: two testamurs
 - c. Combined degree: one testamur
 - d. Cross-Faculty or College degree: one testamur
 - e. Cross-institutional degree: one testamur.

Posthumous and aegrotat awards

- (10) An award may be conferred by the delegated authority:
- a. to a student who fails to complete a University award course as a result of death: a posthumous award.
 - b. to a student who fails to complete a University award as a result of permanent incapacity: an aegrotat award.

Section 3 - Surrender of Awards

(11) University Council may revoke and require the surrender of an award of the University if it is satisfied that a graduate acted dishonestly in relation to any material matter relied upon by the University in determining the graduate's eligibility for that award.

Section 4 - Grading of Awards

- (12) For a Doctoral degree, the award shall not be classified.
- (13) For a Masters degree, the award shall not be classified.
- (14) For a Graduate Diploma, the award shall not be classified.
- (15) For a Graduate Certificate, the award shall not be classified.
- (16) For an Honours degree, the award shall be classified as:
- a. degree with First Class Honours; or
 - b. degree with Second Class Honours which may be graded into Division 1 and Division 2 in those Faculties and Colleges that require such grading; or

- c. degree with Third Class Honours, which may be awarded in those Faculties and Colleges that require such grading.

(17) A student's overall result will determine the class of Honours awarded. The following percentage thresholds will be used to determine the class of Honours awarded.

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| First Class Honours | 85% - 100% |
| Second Class Honours (Division 1) | 75% - 84% |
| Second Class Honours (Division 2) | 65% - 74% |
| Third Class Honours | 50% - 64% |

(18) Students that receive a final overall mark of 0 to-49 percent will receive a fail.

(19) For a degree for which the award of Honours is available, the award may be classified as:

- a. degree with First Class Honours; or
- b. degree with Second Class Honours, which may be graded into Division 1 and Division 2 in those Faculties and Colleges that require such grading; or
- c. degree.

(20) For a degree for which the award of Honours is not available, the award shall not be classified.

(21) For an Associate Degree or Diploma the award shall not be classified.

Status and Details

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| Approval Authority | Academic Board |
| Approval Date | 4th October 2023 |
| Expiry Date | Not Applicable |
| Responsible Executive | Brendon Nelson Vice President (Students) and Registrar |
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