

# Refunds and Remissions Policy

## Section 1 - Purpose and Scope

(1) The purpose of this Policy is to provide guidance to applicants, students and staff on the circumstances in which Southern Cross University will provide refunds and/or remission of debts.

### Scope

(2) This Policy applies to all applicants for refunds and/or remission of debt including current and former students of SCU, whether domestic Commonwealth supported or assisted, fee paying or International fee paying.

## Section 2 - Definitions

(3) Nil

## Section 3 - Policy Statement

(4) Southern Cross University will refund or remit tuition fees and excess payments in accordance with the provisions of applicable legislation and the [Refunds and Remissions Procedures](#).

## Section 4 - Procedures

(5) See the [Refunds and Remissions Procedures](#).

## Section 5 - Guidelines

(6) Nil.

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	26th May 2014
<b>Review Date</b>	26th January 2017
<b>Approval Authority</b>	Vice Chancellor
<b>Approval Date</b>	22nd May 2014
<b>Expiry Date</b>	Not Applicable
<b>Responsible Executive</b>	Brendon Nelson Vice President (Students) and Registrar
<b>Head of Work Unit</b>	Donna Moffitt Director, Student Administration Services +61 2 66203214
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