

Terms of Reference - Academic Board Executive Committee

Section 1 - Purpose

(1) The Academic Board Executive Committee is a subcommittee of Academic Board. It will:

- a. provide advice and recommendations to the Academic Board on any academic matter requested by the Board;
- b. provide advice and recommendations to the Vice-Chancellor or the Chair, Academic Board on any urgent academic matter as requested by the Vice-Chancellor or the Chair, Academic Board;
- c. act on behalf of the Academic Board in the event of urgent or exceptional circumstances which require a decision normally in the purview of the Academic Board and which cannot be delayed until the next meeting of the Board;
- d. make decisions on behalf of the Academic Board as delegated by the Board; and
- e. report any decisions and actions to the subsequent meeting of the Academic Board.

Section 2 - Composition

(2) The membership of Academic Board Executive Committee is:

- a. Chair: Chair, Academic Board
- b. Vice-Chancellor
- c. Deputy Chair (Teaching and Learning), Academic Board
- d. Deputy Chair (Research), Academic Board
- e. Deputy Chair (Students), Academic Board
- f. Senior Deputy Vice-Chancellor
- g. Pro Vice-Chancellor (Academic Innovation)
- h. Pro Vice-Chancellor (Academic Quality).

Section 3 - Meetings

(3) Meetings and other business will be conducted under the [Standing Orders - the Academic Board and its Committees](#).

Status and Details

Status	Current
Effective Date	24th September 2024
Review Date	24th September 2027
Approval Authority	Academic Board
Approval Date	24th September 2024
Expiry Date	Not Applicable
Responsible Executive	Tyrone Carlin Vice-Chancellor +61 2 66269189
Head of Work Unit	Mark Dixon Council Secretary
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