

Terms of Reference - Teaching and Assessment Committee

Section 1 - Purpose

(1) The Teaching and Assessment Committee is a sub-committee of the Academic Standards and Quality Committee that provides advice on issues relating to teaching and assessment practices and standards. The Committee will:

- a. develop, monitor, review, and advise the Academic Standards and Quality Committee on, University Rules, Policies, Procedures and Guidelines relating to practices and standards in teaching and assessment;
- b. consider and report on issues related to practices and standards in teaching and assessment, including with respect to curriculum design;
- c. monitor and report on continuous improvement strategies in course and assessment design based on student feedback;
- d. monitor and report on equivalence of assessment practices and standards through moderation and benchmarking;
- e. monitor and report on the suitability of learning resources for students to meet the requirements of their course; and
- f. consider and report on any matters referred to it by the Academic Standards and Quality Committee, Academic Board, or Chair, Academic Board.

Section 2 - Composition

(2) The membership of the Teaching and Assessment Committee is:

- a. Chair: Pro Vice Chancellor (Academic Innovation);
- b. Vice President (Students) and Registrar, or nominee
- c. Director, Centre for Teaching and Learning;
- d. Director, Library Services, or nominee
- e. University Academic Directors, Educational Partnerships, or equivalent;
- f. Associate Dean (Education) from each Faculty and College;
- g. Chair, Accreditation Committee;
- h. Deputy Chair (Teaching and Learning), Academic Board;
- i. One undergraduate student (appointed by the Chair, Academic Board for a one-year term commencing on the date of the first meeting after their appointment)
- j. One postgraduate coursework student (appointed by the Chair, Academic Board for a one-year term commencing on the date of the first meeting after their appointment)

(3) The Committee may co-opt such other persons to its membership as it determines from time to time.

Status and Details

Status	Historic
Effective Date	27th June 2022
Review Date	27th June 2024
Approval Authority	Academic Board
Approval Date	27th June 2022
Expiry Date	23rd August 2022
Responsible Executive	Erica Wilson Pro Vice Chancellor (Academic Innovation) +61 2 66203151
Head of Work Unit	Ruth Greenaway Director, Centre for Teaching and Learning
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