

# Terms of Reference - Higher Degrees Research Committee

## Section 1 - Purpose

(1) The Higher Degrees Research Committee is a committee of the Academic Board responsible for Higher Degree Research training across the University. On behalf of the Academic Board, the Committee will:

- a. advise the Academic Board and the Senior Deputy Vice Chancellor on research higher degree and research training outcomes, standards and quality;
- b. advise the Academic Board and the Senior Deputy Vice Chancellor on strategies to support higher degree research and research training;
- c. monitor, review and make recommendations to Academic Board on Policies and Rules related to:
  - i. research higher degree awards; and
  - ii. scholarships;
- d. be responsible for oversight and Academic Board policy pertaining to research higher degree processes, including, but not limited to:
  - i. student admission;
  - ii. awarding of scholarships;
  - iii. appointment of supervisors;
  - iv. confirmation of candidature;
  - v. monitoring of candidature and progress;
  - vi. extensions and interruptions to candidature;
  - vii. appointment of examiners;
  - viii. overseeing the examination process; and
  - ix. recommending award of research higher degrees to Academic Board;
- e. monitor research higher degree pathways;
- f. advise the Academic Board on policies and strategies for the support and development of supervisors and supervisory practices;
- g. consult Research Committee on any matters related to the research training/research intersect;
- h. consult Academic Standards and Quality Committee on any matters related to the research training/teaching and learning intersect; and
- i. report to Academic Board on any matter referred to the Committee by the Academic Board, the Chair, Academic Board, the Senior Deputy Vice Chancellor or the Vice-Chancellor.

## Section 2 - Composition

(2) The membership of Higher Degrees Research Committee is:

- a. Chair: a member of the Professoriate, nominated by the Academic Board after consultation with the Vice-

Chancellor and Senior Deputy Vice Chancellor;

b. Deputy Chair (Research), Academic Board;

c. Dean, Graduate School; and

d. Director, Higher Degree Research from each Faculty and College, where applicable.

(3) The Committee may co-opt such other persons to its membership as it determines from time to time.

## Status and Details

|                              |   |
|------------------------------|---|
| <b>Status</b>                | Historic  |
| <b>Effective Date</b>        | 27th June 2022  |
| <b>Review Date</b>           | 27th June 2027  |
| <b>Approval Authority</b>    | Academic Board  |
| <b>Approval Date</b>         | 27th June 2022  |
| <b>Expiry Date</b>           | 23rd September 2024   |
| <b>Responsible Executive</b> | Mary Spongberg<br>Senior Deputy Vice-Chancellor<br>+61 7 55893361 |
| <b>Head of Work Unit</b>     | Damien Maher<br>Dean, Graduate School                             |
| <b>Enquiries Contact</b>     | Graduate School   |