

Terms of Reference - Student Academic Experience Committee

Section 1 - Purpose

(1) The Student Academic Experience Committee is a subcommittee of Academic Board. It is the principal advisory committee of the Academic Board on issues relating to the student academic experience. The Committee will:

- a. Develop, monitor, review and advise the Academic Board on University Rules, Policies, Procedures and Guidelines relating to:
 - i. supporting successful transition to study including orientation and early assessment;
 - ii. academic and other student support services;
 - iii. student representation and voice;
 - iv. recognition of academic achievements.
- b. Monitor and report on:
 - i. the effectiveness of, and student engagement with, student academic support services including transition to study services;
 - ii. student retention;
 - iii. students at risk and their engagement with student academic support services; and
 - iv. participation, progress and completion by identified student subgroups in the context of student support services.
- c. Advise on general and specific initiatives undertaken to improve student engagement and experience.
- d. Consider and report on any matters referred to by the Vice Chancellor, Academic Board or the Chair, Academic Board.
- e. Make a standing report to Academic Board at each ordinary meeting.

Section 2 - Composition

(2) The membership of the Student Academic Experience Committee is:

- a. Chair: Vice President (Students) and Registrar;
- b. Associate Deputy Vice Chancellor (Students);
- c. Dean, Graduate Studies or nominee;
- d. Chief International Officer or nominee;
- e. Director, Student Administration Services or nominee;
- f. Director, Centre for Teaching and Learning;
- g. One Associate Dean (Education) (appointed by the Chair, Academic Board for a two-year term commencing on the date of the first meeting after their appointment);
- h. Team Leader, Indigenous Australian Student Support;
- i. Director, Business Intelligence and Quality;

- j. One undergraduate student (appointed by the Chair, for a one-year term commencing on the date of the first meeting after their appointment);
 - k. One postgraduate student (appointed by the Chair, for a one-year term commencing on the date of the first meeting after their appointment).
- (3) The Committee may co-opt such other persons to its membership as it determines from time to time.

Status and Details

Status	Historic
Effective Date	27th June 2022
Review Date	27th June 2024
Approval Authority	Academic Board
Approval Date	27th June 2022
Expiry Date	23rd August 2022
Responsible Executive	Brendon Nelson Vice President (Students) and Registrar
Head of Work Unit	Brendon Nelson Vice President (Students) and Registrar
Enquiries Contact	Vice President (Students) and Registrar portfolio