

# Terms of Reference - Student Academic Experience Committee

## Section 1 - Purpose

(1) The Student Academic Experience Committee is a subcommittee of Academic Board. It is the principal advisory committee of the Academic Board on issues relating to the student academic experience. The Committee will:

- a. Develop, monitor, review and advise the Academic Board on University Rules, Policies, Procedures and Guidelines relating to:
  - i. supporting successful transition to study including orientation and early assessment;
  - ii. academic and other student support services;
  - iii. student representation and voice;
  - iv. recognition of academic achievements.
- b. Monitor and report on:
  - i. the effectiveness of, and student engagement with, student academic support services including transition to study services;
  - ii. student retention;
  - iii. students at risk and their engagement with student academic support services; and
  - iv. participation, progress and completion by identified student subgroups in the context of student support services.
- c. Advise on general and specific initiatives undertaken to improve student engagement and experience.
- d. Consider and report on any matters referred to by the Vice-Chancellor, Academic Board or the Chair, Academic Board.
- e. Make a standing report to Academic Board at each ordinary meeting.

## Section 2 - Composition

(2) The membership of the Student Academic Experience Committee is:

- a. Ex officio members
  - i. Chair: Deputy Chair (Students), Academic Board
  - ii. Vice President (Students) and Registrar (or nominee)
  - iii. Dean, Graduate School (or nominee)
  - iv. Executive Director, Global (or nominee)
  - v. Director, Centre for Teaching and Learning (or nominee)
  - vi. Dean, Gnibi College of Indigenous Australian Peoples (or nominee)
  - vii. Director, Business Intelligence and Quality (or nominee)
- b. Elected members
  - i. One Associate Dean (Education) appointed by the Chair

- ii. One coursework student appointed by the Chair
- iii. One higher degrees research student appointed by the Chair.

(3) The Director, Student Support (or nominee) will be an attendee at all meetings of the Student Academic Experience Committee.

## **Section 3 - Meetings**

(4) Meetings and other business will be conducted in accordance with the [Standing Orders – Academic Board and its Committees](#).

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	24th September 2024
<b>Review Date</b>	24th September 2027
<b>Approval Authority</b>	Academic Board
<b>Approval Date</b>	19th September 2024
<b>Expiry Date</b>	Not Applicable
<b>Responsible Executive</b>	Andrew Rose Chair, Academic Board +61 2 66203189
<b>Head of Work Unit</b>	Mark Dixon Director, Governance Services
<b>Enquiries Contact</b>	Governance Services