Terms of Reference - Student Academic Experience Committee

Section 1 - Purpose

(1) The Student Academic Experience Committee is a subcommittee of Academic Board. It is the principal advisory committee of the Academic Board on issues relating to the student academic experience. The Committee will:

a. Develop, monitor, review and advise the Academic Board on University Rules, Policies, Procedures and Guidelines relating to:
    i. supporting successful transition to study including orientation and early assessment;
    ii. academic and other student support services;
    iii. student representation and voice;
    iv. recognition of academic achievements.
b. Monitor and report on:
    i. the effectiveness of, and student engagement with, student academic support services including transition to study services;
    ii. student retention;
    iii. students at risk and their engagement with student academic support services; and
    iv. participation, progress and completion by identified student subgroups in the context of student support services.
c. Advise on general and specific initiatives undertaken to improve student engagement and experience.
d. Consider and report on any matters referred to by the Vice-Chancellor, Academic Board or the Chair, Academic Board.
e. Make a standing report to Academic Board at each ordinary meeting.

Section 2 - Composition

(2) The membership of the Student Academic Experience Committee is:

a. Ex officio members
    i. Chair: Deputy Chair (Students), Academic Board
    ii. Vice President (Students) and Registrar (or nominee)
    iii. Dean, Graduate School (or nominee)
    iv. Executive Director, Global (or nominee)
    v. Director, Centre for Teaching and Learning (or nominee)
    vi. Dean, Gnibi College of Indigenous Australian Peoples (or nominee)
    vii. Director, Business Intelligence and Quality (or nominee)
b. Appointed members
    i. One Associate Dean (Education) appointed by the Chair

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ii. One student from each of the University's Faculties and Colleges (with at least one being a higher degree research student) appointed by the Chair.

(3) The Director, Student Support and Success (or nominee) will be an attendee at all meetings of the Student Academic Experience Committee.

Section 3 - Meetings

(4) Meetings and other business will be conducted in accordance with the Standing Orders – Academic Board and its Committees.

Status and Details

Status	Current
Effective Date	10th April 2025
Review Date	10th April 2028
Approval Authority	Academic Board
Approval Date	10th April 2025
Expiry Date	Not Applicable
Responsible Executive	Desiree Kozlowski Chair, Academic Board
Head of Work Unit	Mark Dixon Director, Governance Services
Enquiries Contact	Governance Services

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