Terms of Reference - Digital Transformation Committee

The Digital Transformation Committee is established by the University Council as a committee of Council pursuant to Schedule 1, clause 4 of the Southern Cross University Act 1993(NSW).

Purpose

(1) The Committee provides strategic oversight and guidance to University Council and Audit and Risk Management Committee (ARMC) on matters related to technology and cybersecurity at Southern Cross University.

(2) The Committee ensures that:

a. technology initiatives align with the University's strategic goals,
b. associated risks are managed effectively, and
c. opportunities for innovation are leveraged.

Responsibilities

(3) The Committee has oversight of:

a. Strategic Planning: Advising on the development and implementation of the University's technology strategy.
b. Policy Development: Reviewing and recommending technology and cybersecurity policies and procedures.
c. Risk Management: Identifying, assessing, and mitigating technology-related risks, including cybersecurity threats.
d. Performance Monitoring: Monitoring the performance and impact of technology initiatives.

Composition

(4) The membership of the Committee is:

a. Chair: Appointed by the Chancellor from the committee membership.
b. Members: Appointed based on their expertise in technology, cybersecurity, and related fields. Members may include:
    i. Up to four members of Council, not less than half of whom are external;
    ii. Co-opted experts in technology and cybersecurity.
    iii. Representatives from Technology Services.
    iv. Academic staff with relevant expertise.

(5) The Vice President (Strategy & Technology) will be a standing attendee at all Committee meetings.

Meetings

(6) The Committee normally meets four times a year, with additional meetings as required. A quorum consists of at least half of the committee members, including the Chair.

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Reporting

(7) The Committee reports its findings and recommendations to Council and the Audit and Risk Committee (ARMC), as relevant.

(8) Regular updates on technology and cybersecurity matters are to be provided to Council and ARMC.

Relationship with Other Committees

(9) The Committee complements the role of the ARMC by focusing on broad aspects of technology and cybersecurity risk. The ARMC remains the ultimate oversight body for risk management in these areas.

Current Membership:

Ms Prue Berry (Chair)

Dr Jill Freyne

Mr Peter Lewis

Professor Anne Simmons, AM

Mr Geoff Stalley

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Status and Details

Status	Current
Effective Date	22nd July 2025
Review Date	23rd July 2026
Approval Authority	University Council
Approval Date	23rd July 2025
Expiry Date	Not Applicable
Responsible Executive	Tyrone Carlin Vice-Chancellor +61 2 66269189
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