

## Works Classification Table

Classifying the Work Type			
Low Risk Works	Routine Works  Contract Labour, Scheduled and Programmed Maintenance	Minor Works  Modifications and Refurbishment Works	Major Works  Construction and High Risk
Light deliveries and supply of goods and includes visiting consultants, visitors, volunteers and work experience personnel.  <b>Very Low Risk</b>	Labour-hire, contracts for cleaning and maintenance, professional services, security personnel, auditors, gardeners, vendors or stall operators.  <b>Low Risk</b>	Building maintenance, various trade or technical work, modifications and refurbishments.  <b>Low to Medium Risk</b>	Construction, refurbishments, installation and extensions  <b>High to Significant Risk</b>
Other contracted works may also be classified as major if significant risk is identified at the conclusion of a formal Risk Assessment			
Determining the Activity Risk Level			
Low Risk	Medium Risk	High Risk	
Applies to low risk work such as, but not limited to, activities listed below:	Applies to medium risk work such as, but not limited to, activities listed below:	Applies to high risk work such as, but not limited to, activities listed below:	
<ul style="list-style-type: none"> <li>Deliveries</li> <li>Photocopy repair</li> <li>External Consultant on site</li> <li>External auditor(s) on site</li> <li>Presenters for seminars/meetings</li> <li>Basic delivery persons (e.g. equipment, stationery)</li> </ul>	<ul style="list-style-type: none"> <li>IT technicians involved in cabling works</li> <li>Small maintenance or refurbishment job with hand held power tools</li> <li>Entertainers with equipment (e.g. bands)</li> <li>Cleaners</li> <li>Caterers</li> <li>Grounds/gardening work</li> </ul>	<ul style="list-style-type: none"> <li>Hot work (e.g. oxy, grinding, etc.)</li> <li>Working in confined spaces/restricted areas.</li> <li>Working at height</li> <li>Working with gas or high voltage electrical work</li> <li>Use of hazardous substances</li> <li>Excavation work</li> <li>Use of load shifting equipment and other mobile plant e.g. tractor, mower, EWP</li> <li>Work with boilers and/or pressure vessels</li> <li>Use of scaffolding, dogging, or rigging</li> <li>Mechanical repair/servicing of machinery, vehicles</li> <li>Construction or refurbishment</li> <li>Demolition work or removal of asbestos</li> </ul>	
Risk Assessment required where work poses a risk to health and safety.	Risk Assessment required where work poses a risk to health and safety.	Full Risk Assessment required.	