Research Integrity Training Guidelines for HDR Candidates and Supervisors

About the Training

The online Research Integrity Training takes approximately one hour to complete. You must pass 80% of the quiz at the end of the training successfully in order to complete it. Quiz results will be recorded in the Blackboard Grade Centre. Certificates will be automatically generated and and available for download on Blackboard once you have passed the quiz.

1. Training completion requirements

i. **All HDR candidates are required to complete the training:**
   a) **Prior to their Confirmation of Candidature:** Confirmation of Candidature will not be confirmed until the training is completed.
   b) **Prior to their In-Candidature Review:** In-Candidature Review will not be confirmed until the training is completed.

ii. **HDR Candidates who have already completed their In-Candidature Review** are not required to complete the training prior to thesis submission.

iii. **HDR Supervisors** are required to complete the training every two years to remain on the Supervisor Register.

2. Compliance

i. Upon completion, HDR students are required to provide their certificate of completion to the Graduate School via email to hdrsupport@scu.edu.au. Supervisors are responsible for ensuring HDR students complete and hold current training within the mandatory timelines.

ii.   ***Non-compliance***

If HDR candidates do not complete the training or receive confirmation of a waiver as advised above, this may be raised with their supervisor and noted as unsatisfactory in their progress reports until the training is completed.

3. Governance

The Research Integrity Training is administered through the Office of the Deputy Vice-Chancellor (Research), via Blackboard. Compliance checking for staff is managed through Human Resources. Compliance checking for HDR students and supervisors is managed through the Graduate School. The Graduate School will have access to the Blackboard Grade Centre for reporting purposes and compliance checking with HDR candidate and supervisor records.