Benchmarking Schedule

Aspect of Operations	Relevant Policy	Academic Activity	Internal / External to SCU	Type*	Accountability	Monitoring and Oversight	Desk / External Partner / SCU Partner Required	Frequency
New Course Design	Curriculum Design and Development Policy	Curriculum design	External	Course	Associate Dean (Education)	Accreditation Committee	Desk	As required
New Course Design	Curriculum Design and Development Policy	Curriculum design	Internal	Course	Associate Dean (Education)	Accreditation Committee	Desk	As required
Admissions	Curriculum Design and Development Policy	Curriculum design	External	Course	Associate Dean (Education)	Admissions Committee	Desk	As required
Admissions Standards	Academic Quality, Standards and Integrity Policy	Admission Standards	External	University Rules	PVC(AQ)	Admissions Committee	Desk	As required
Student Performance	Academic Quality, Standards and Integrity Policy	Student outcomes	External	Outcomes	PVC(AQ)	ASQC	Desk	Annual
Student Performance	Academic Quality, Standards and Integrity Policy	Student outcomes	Internal	Outcomes	PVC(AQ)	ASQC	Desk	Study Period
Grade Distribution	Academic Quality, Standards and Integrity Policy	Student outcomes	External	Outcomes	PVC(AQ)	ASQC	External Partner Required	2 years
Grade Distribution	Academic Quality, Standards and Integrity Policy	Student outcomes	Internal	Outcomes	PVC(AQ)	ASQC	Grade Dashboard	Study Period
Staffing Metrics	Academic Quality, Standards and Integrity Policy	Staffing	External	Outcomes	PVC(AQ)	ASQC	Desk	Annual
Course Performance	Academic Quality, Standards and Integrity Policy	Student outcomes	External	Course Benchmarking	PVC(AQ)	ASQC	Desk	Annual
Course Performance	Academic Quality, Standards and Integrity Policy	Curriculum Review and Monitoring	Internal	Course Benchmarking	PVC(AQ)	ASQC	Desk	Annual
Course Performance	Academic Quality, Standards and Integrity Policy	Curriculum Review and Monitoring	Internal	Peer Review	PVC(AQ)	ASQC	SCU Partner Required	5 year rolling
Unit Performance	Academic Quality, Standards and Integrity Policy	Student outcomes	Internal	Outcomes	Associate Dean (Education)	ASQC	Desk	Study Period
Assessment Moderation	Academic Quality, Standards and Integrity Policy	Assessment standards	Internal	Peer Review	Associate Dean (Education)	ASQC	Grade Dashboard	Study Period
Assessment Standards	Academic Quality, Standards and Integrity Policy	Assessment standards	External	Peer Review	Associate Dean (Education)	ASQC	SCU Partner Required	3 year rolling
Assessment Design	Assessment, Teaching and Learning Policy	Assessment standards	Internal	Peer Review	Associate Dean (Education)	ASQC	Desk	New assessment or assessment change
Policy, Procedures, Guidelines and Business Processes	Academic Governance Policy (Future)	Best practices	External	Best Practice / Process	Head of Work Unit	As required	External Partner Required	As required
Scholarship of Teaching and Learning	Scholarship Policy (Future)	To be added when the Scholarship Policy is complete						
Research Outcomes	Research Policy (Currently Under Review)	To be added when the Research Policy review is complete						

*Types guided by TEQSA Guidance Note on External Refencing https://www.teqsa.gov.au/sites/default/files/guidance-note-external-referencing-v2-5-web.pdf?v=1581308237

Approved by Academic Board – 28 July 2022