

Academic Integrity Reporting Framework Schedule

This schedule combines three documents which form the 'Academic Integrity Reporting Framework Schedule': Flowchart; Table A: Academic Integrity Reporting – Responsible Officer and report content; and Table B: 2025 Schedule of Academic Integrity Reporting to Board and Committees.

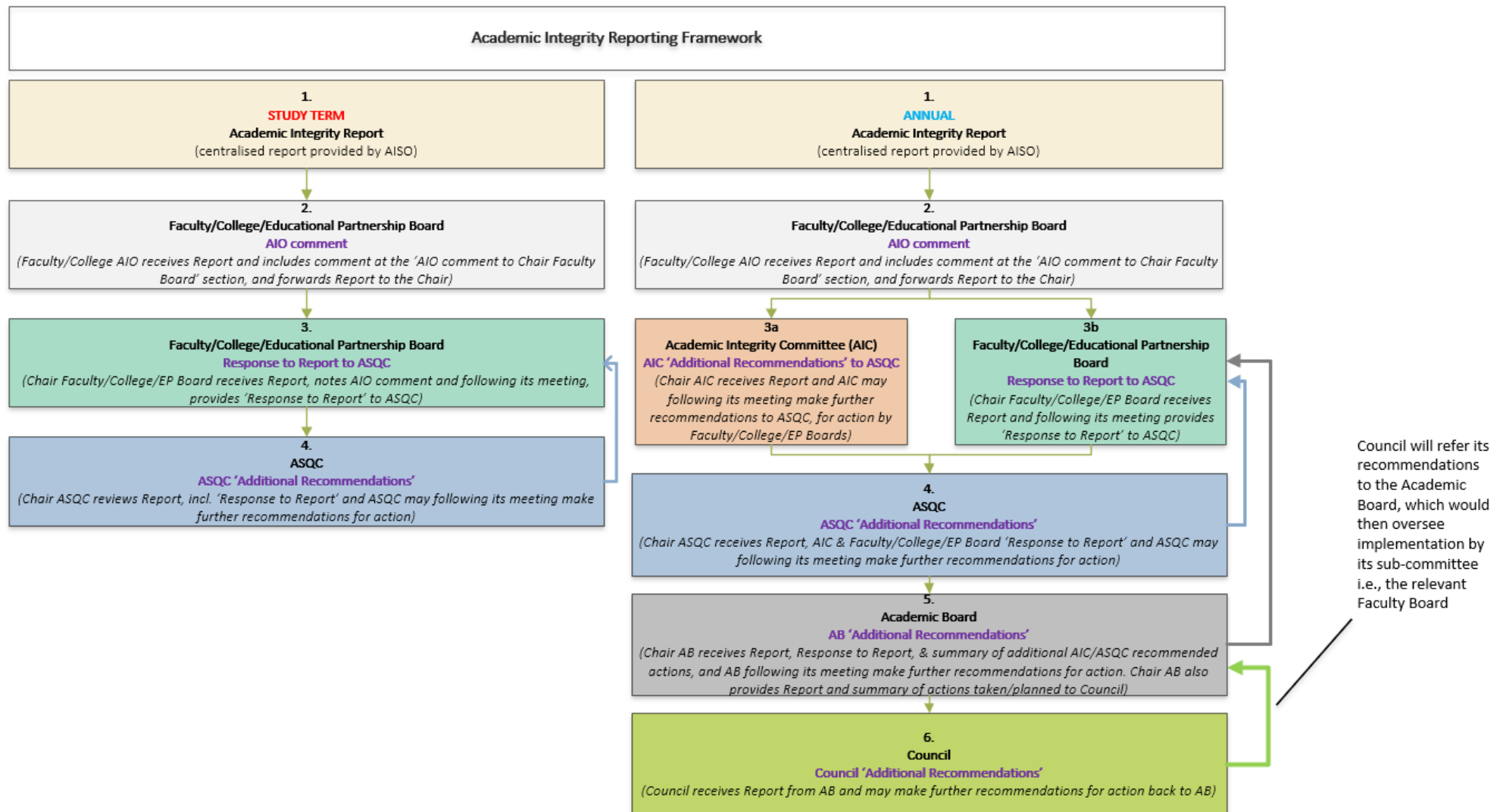


Table A: Academic Integrity Reporting – Responsible Officer and Report Content.

Report	Frequency	Responsible Officer	Provided From/To	Report Content	Data Source
Study Term Report					
1. <u>Study Term Academic Integrity Report</u>	Study Term	Academic Integrity Support Officer (AISO)/PVCAQ	from AISO to AIO of Faculty/College Boards/EP Board	aggregate data on academic integrity breaches including incidences and outcomes, by campus location, course, unit, assessment, student cohort type, percentage against enrolment, country of origin, and so on, identification of trends & risks, recommendations for action to mitigate against further/ongoing risk) based on agreed triggers.	AIMS/Student Enrolment Data, Power BI - Academic Integrity Relationship Dashboard
2. AIO, Faculty/College Board/EP Board <u>'AIO Comment on report'</u>	Study Term <i>following receipt of above Study Term Academic Integrity Report</i>	Academic Integrity Officer (AIO)	from AIO to Chair Faculty/College/EP Board	AIO to include within the Report, the 'AIO comment on report', and forward to Chair Faculty/College/EP Board	Study Term Academic Integrity Report
3. Chair, Faculty/College Board/EP Board <u>'Response to Study Term Report'</u>	Study Term <i>following receipt of above Study Term Academic Integrity Report with 'AIO comment on report'</i>	Chair, Faculty/College Board/EP Board	from Chair Faculty/College/EP Board to ASQC	Chair to include within the Report the 'Faculty/College Board/EP Board Response to Report' (on actions taken/planned in regard to recommendations	Study Term Academic Integrity Report, and AIO comment in report
4. <u>ASQC 'Additional Recommendations'</u>	Study Term <i>following receipt of above Study Term report and Faculty/College Board/EP Board Response to Report</i>	Chair, ASQC	from ASQC back to Faculty/College Board/EP Board	Include in the Report any additional recommended actions (above those already in Study Term Academic Integrity Report)	Study Term Academic Integrity Report, and Chair, Faculty/College Board/EP Board Response to Report, to ASQC
Annual Report					
Report	Frequency	Responsible Officer	Provided From/To	Report Content	Data Source
1. <u>Annual Academic Integrity Report</u>	Annual	Academic Integrity Support Officer (AISO)/PVCAQ	from AISO to AIO of Faculty/College Boards/EP Board	aggregate data on academic integrity breaches including by faculty, education partner, campus location, incidences and outcomes by course, unit, assessment, student cohort type, percentage against enrolment, country of origin and so on, identification of trends & risks, recommendations for action to mitigate against further/ongoing risk) based on agreed triggers.	AIMS/Student Enrolment Data, Power BI - Academic Integrity Relationship Dashboard
2. AIO, Faculty/College Board/EP Board <u>'AIO Comment on report'</u>	Annual <i>following receipt of above Annual Academic Integrity Report</i>	Academic Integrity Officer (AIO)	from AIO to Chair Faculty/College/EP Board	AIO to include within the Report, the 'AIO comment on report', and forward to Chair Faculty/College/EP Board	Annual Academic Integrity Report

<p>3.a</p> <p>Faculty/College Board/EP Board <u>'Response to Annual Report'</u></p>	<p>Annual</p> <p><i>following receipt of Annual Academic Integrity Report with 'AIO comment on report'</i></p>	<p>Chair, Faculty/College Board/EP Board</p>	<p>from Chair Faculty/College/EP Board to ASQC</p>	<p>Chair to include within the Report the 'Faculty/College Board/EP Board Response to Report' (on actions taken/planned in regard to recommendations)</p>	<p>Annual Academic Integrity Report</p>
<p>3.b.</p> <p><u>'AIC Additional Recommendations'</u></p>	<p>Annual</p> <p><i>following receipt of Annual Academic Integrity Report from AISO</i></p>	<p>Chair, AIC</p>	<p>from Chair AIC to ASQC</p>	<p>Include in the Report any additional recommended actions (above those already in Annual Academic Integrity Report) and taking into account the AIC Terms of Reference</p>	<p>Annual Academic Integrity Report</p>
<p>4.</p> <p><u>'ASQC 'Additional Recommendations'</u></p>	<p>Annual</p> <p><i>following receipt of Annual Academic Integrity Report with 'Faculty/College Board/EP Board Response to Report', and any additional recommendations from AIC</i></p>	<p>Chair, ASQC</p>	<p>from Chair ASQC to AB</p>	<p>Include in the Report any additional recommended actions (above those already in Annual Academic Integrity Report or from AIC Report)</p>	<p>Annual Academic Integrity Report, incl Faculty/College Board/EP Board Response to Report, and any AIC additional recommendations</p>
<p>5.</p> <p><u>'Academic Board 'Additional Recommendations'</u></p>	<p>Annual</p> <p><i>following receipt of Annual Academic Integrity Report with 'Faculty/College Board/EP Board Response to Report', and any AIC and ASQC additional recommendations</i></p>	<p>Chair, AB</p>	<p>from Chair AB to Council</p>	<p>Include in the Report any additional recommended actions (above those already in Annual Academic Integrity Report, or by AIC or ASQC)</p>	<p>Annual Academic Integrity Report, Faculty/College Board/EP Board Response to Report to ASQC, AIC/ASQC additional recommendations</p>
<p>6.</p> <p><u>'Council 'Additional Recommendations'</u></p>		<p>Council</p>	<p>from Council back to ABI</p>	<p>Include in the Report any additional recommended actions (above those already in Annual Academic Integrity Report, or by AIC, ASQC or AB)</p>	<p>Annual Academic Integrity Report, Faculty/College Board/EP Board Response to Report to ASQC, AIC/ASQC/AB additional recommendations</p>

Table B: 2025 Schedule of Academic Integrity Reporting to Board and Committees

Study Term (Incl teaching start date)	Grade Publication Date	Reports	Faculty/College/EP Board Mtg Dates	Due date for Chair, Faculty/College/EP Board 'Response to Report'	ASQC Mtg Dates	Due date for Chair ASQC to make any 'additional recommendations'	AB Mtg Dates	Council Mtg Dates
-	-	-	-	-	-	-	AB Mtg 1 papers due 5.2.25 for AB Mtg #1 on 19.2.25	Council Mtg 1 papers due 13.2.25 for Council Mtg #1 on 27.2.25
-	-	-	-	-	-	-	-	Council Mtg 2 papers due 3.4.25 for Council Mtg #2 on 17.4.25
Annual Report to 1 st Mtg of Faculty/College/EP Boards/ASCQ & 2 nd Mtg of AB in calendar year	GP 18.12.24	AISO within 7 days of GP 25.12.24	FB Mtg round 1 papers due 14.1.25 for FB(a) Mtg 28.1.25. papers due 21.1.25 for FB(b) Mtg 4.2.25	Chair FB – add 'Response to Report' within 7 days of Mtg date eg 4.2.25 & 11.2.25 <i>FB(b) permitted to submit on 11.2.25 for ASQC Mtg 1</i>	ASQC Mtg #1 papers due 6.2.25 for ASQC Mtg #1 on 20.2.25	Chair ASQC – add any additional recommendations to Report within 28 days of ASQC Mtg 1 eg by 20.3.25	AB Mtg # 2 papers due 27.3.25 for AB Mtg #2 on 10.4.25 Chair AB – add any additional recommendations to Report within 28 days of AB Mtg eg by 8.5.25	Council Mtg 3 papers due 3.7.25 for Council Mtg #3 on 17.7.25
Tri Term 2/24 (teaching starts 1.7.24)	GP 18.12.24	within 7 days of GP 25.12.24	FB Mtg round 1 papers due 14.1.25 for FB(a) Mtg 28.1.25.	Chair FB – add 'Response to Report' within 7 days of Mtg date eg 4.2.25 & 11.2.25	ASQC Mtg #1 papers due 6.2.25 for ASQC Mtg #1 on 20.2.25	Chair ASQC – add any additional recommendations to Report within 28 days of ASQC Mtg 1 eg by 20.3.25	AB Mtg # 2 papers due 27.3.25 for AB Mtg #2 on 10.4.25	NA – only Annual Report goes to AB
T5/24 (teaching starts 28.10.25)			papers due 21.1.25 for FB(b) Mtg 4.2.25	<i>FB(b) permitted to submit on 11.2.25 for ASQC Mtg 1</i>				
DT 4/24 (teaching starts 26.8.24)								

Summer Term 2025 (teaching starts 13.1.25)	GP 5.3.25	within 7 days of GP 12.3.25	FB Mtg round 2 papers due 1.4.25 for FB(a) Mtg #2 on 15.4.25 papers due 8.4.25 for FB(b) Mtg #2 on 22.4.25	Chair FB -add 'Response to Report' within 7 days of Mtg date eg 22.4.25 & 29.4.25 <i>FB(b) permitted to submit on 29.4.25 for ASQC Mtg 2</i>	ASQC Mtg #2 papers due 24.4.25 for ASQC Mtg #2 on 8.5.25	Chair ASQC – add any additional recommendations to Report within 28 days of ASQC Mtg 2 eg by 5.6.25	AB Mtg # 3 papers due 18.6.25 for AB Mtg # 3 on 2.7.25	NA – only Annual Report goes to AB
T1/25 (teaching starts 10.3.25)	GP 30.4.25	within 7 days of GP 7.5.25	FB Mtg round 3 papers due 27.5.25 for FB(a) Mtg #3 on 10.6.25 papers due 3.6.25 for FB(b) Mtg #3 on 17.6.25	Chair FB 'Response to Report' due within 7 days of Mtg date eg 17.6.25 & 24.6.25	ASQC Mtg #3 papers due 26.6.25 for ASQC Mtg #3 on 10.7.25	Chair ASQC – add any additional recommendations to Report within 28 days of ASQC Mtg 3 eg by 7.8.25	AB Mtg # 4 papers due 3.9.25 for AB Mtg # 3 on 17.9.25	NA – only Annual Report goes to AB
DT 1/25 (teaching starts 13.1.25)								
T2/25 (teaching starts 5.5.25)	GP 25.6.25	within 7 days of GP 2.7.25	FB Mtg round 4 papers due 22.7.25 for FB(a) Mtg #4 on 5.8.25 papers due 29.7.25 for FB(b) Mtg #4 on 12.8.25	Chair FB 'Response to Report' due within 7 days of Mtg date eg 12.8.25 & 19.8.25 <i>FB(b) permitted to submit on 19.8.25 for ASQC Mtg 4</i>	ASQC Mtg #4 papers due 14.8.25 for ASQC Mtg #4 on 28.8.25	Chair ASQC – any additional recommendations to FB due within 28 days of ASQC Mtg 4 eg by 25.9.25	AB Mtg # 5 papers due 27.11.25 for AB Mtg # 5 on 11.12.25	NA – only Annual Report goes to AB
Tri Term 1/25 (teaching starts 13.1.25)								
DT 2/25 (teaching starts 10.3.25)								
T3/25 (teaching starts 7.7.25)	GP 27.8.25	within 7 days of GP 3.9.25	FB Mtg round 5 papers due 23.9.25 for FB(a) Mtg #5 on 7.10.25 papers due 30.9.25 for FB(b) Mtg #5 on 14.10.25	Chair FB 'Response to Report' due within 7 days of Mtg date eg 14.10.25 & 21.10.25	ASQC Mtg #5 papers due 16.10.25 for ASQC Mtg #5 on 30.10.25 <i>FB(b) allowed to submit on 21.10.25 for ASQC Mtg 5</i>	Chair ASQC – any additional recommendations to FB due within 28 days of ASQC Mtg 5 eg by 27.11.25		
T4/25 (teaching starts 1.9.25)	GP 22.10.25	within 7 days of GP 3.11.25	FB Mtg round 6 papers due 18.9.25 for FB(a) Mtg#6 on 2.12.25 papers due 25.11.25 for FB(b) Mtg#6 on 9.12.25	Chair FB 'Response to Report' due within 7 days of Mtg date eg 9.12.25 & 16.12.25 <i>Chairs Response to Report will go to ASQC Mtg #1 in 2026</i>	ASQC Mtg #1 in 2026 <i>due date for papers and Mtg date 2026 tba</i>	Chair ASQC – any additional recommendations <i>due date for papers and Mtg date 2026 tba</i>	AB Mtg - 2026 <i>due date for papers and Mtg date 2026 tba</i>	Council Mtg - 2026 <i>due date for papers and Mtg date 2026 tba</i>
DT 3/25 (teaching starts 7.7.25)								
Tri Term 2/25 (teaching starts 7.7.25)	GP 17.12.25	within 7 days of GP 24.12.25	FB Mtg #1 in 2026 <i>due date for papers and Mtg date 2026 tba</i>	Chair FB 'Response to Report' <i>due date for papers and Mtg date 2026 tba</i>	ASQC Mtg - 2026 <i>due date for papers and Mtg date 2026 tba</i>	Chair ASQC – any additional recommendations <i>due date for papers and Mtg date 2026 tba</i>	AB Mtg - 2026 <i>due date for papers and Mtg date 2026 tba</i>	Council Mtg - 2026 <i>due date for papers and Mtg date 2026 tba</i>
T5/25 (teaching starts 27.10.25)								
DT 4/25 (teaching starts 1.9.25)								

